
MENTAL HEALTH AND RECOVERY BOARD
BELMONT-HARRISON-MONROE COUNTIES

Minutes of JUNE 27, 2023

BOARD MEETING MINUTES
Tuesday, June 27, 2023 – 6:00 p.m.

Members Present: John Carr, MaryEllen Gust, Jennifer Johnson, Naoma Kolkedy, Richard Schenk, Allie Starr, Jacquetta Stephen, Joe Vavra, Debra Yeater

Members Absent: Jacquelyn Knight, James Leos, Caitlyn Romshak, Nicole Weigand

Staff Present: Lisa Ward, Patricia Allen, Wendy McKivitz, Yukiko Comstock, Leann Cline, Rachel Roth, Judi Hanse

Preliminary

1. Chairperson MaryEllen Gust called the meeting to order at 6:01 p.m.
2. Executive Secretary Judi Hanse called the roll of members and certified a quorum was present.
3. Board Meeting Agenda – June 27, 2023 – **Deb Yeater made a motion, seconded by Richard Schenk, to approve June 27, 2023, Board Meeting Agenda. The motion passed unanimously.**
5. Board Meeting Minutes – May 16, 2023 – **Allie Starr made a motion, seconded by Deb Yeater, to approve the May 16, 2023, Board Meeting Minutes. The motion passed unanimously.**

Finance Reports - Chief Financial Officer

1. **Presentation of Bills (June):** Ms. McKivitz presented the bills for the Board system for June totaling \$841,427.99. She reviewed the vouchers for payment and noted there is no Then and Now Certificate for May. **Jacquetta Stephen made a motion, seconded by Naoma Kolkedy, to approve the May bills totaling \$841,427.99. The motion passed unanimously.** (copy attached)
2. **FY2023 May Financial Reports - Board and Community Services Budget vs Actual Report and Contract and Services Budget vs Actual Report** - Ms. McKivitz presented the financial report for FY2023 Board and Community Services Budget vs Actual Report and Contract and Services Budget vs Actual Report through May. (copy attached)
3. Directors and Officers Liability Insurance renewal - Ms. McKivitz gave a yearly update on the Director and Officers Liability Insurance. The Director and Officers Liability Insurance is renewed in August every year.

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New Business

1. Provider Agencies

a. Crossroads Counseling

FY2024 Crossroads Counseling Provider Contract – Ms. Ward presented the FY2024 contract for Crossroads Counseling for \$513,347.00. After discussion, **Joe Vavra made a motion, seconded by Richard Schenk to accept the FY2024 Crossroads Counseling Provider Contract for \$513,347.00. The motion passed unanimously.**

Ms. Ward updated the Board of Directors regarding the conference call held on June 22, 2023, with Crossroads Counseling Services at 5:30 pm. The original presentation of the FY2022 audit by Mary Pockl, SR Snodgrass, was scheduled for June 14th at Crossroad's regular scheduled Board meeting. However, Director Watson communicated that only one Board member confirmed attendance and she was unsure of the others so it was decided that the presentation of the audit would be rescheduled later in the month. The next day Director Watson reported that all Board members were in attendance for the meeting. The conference call included the following participants: Board Members from Crossroads: Stan Galownia and Dave Rohall; Crossroads Staff: Shannan Watson and Rita Roth; Felton & Felton, CPA Accounting for Crossroads: Jennifer Couch; MHRB Staff: Lisa Ward and Wendy McKivitz; Snodgrass: Mary Pockl. The purpose of the meeting was for Snodgrass to present the FY2022 final audit report to the Crossroad Board members and discuss the cash flow and going concern issues raised in the audit report. After presentation of the audit report by Ms. Pockl, Director Watson reviewed her proposed corrective action plan and discussed additional financial information since March, 2023. Director Ward reviewed the MHR Board's response to the corrective action proposed by Crossroads and reviewed the additional FY2024 contract reporting requirements that will provide the MHR Board with monthly detailed communication and financial information about the sustainability of the organization, as well as areas that the MHR Board may be able to provide additional consultation and support. Crossroad's Board of Directors requested some additional guidance/blueprint from the MHR Board, that would outline what steps to take to change the current financial picture. Director Ward mentioned that this request could be met in the form of consultation services delivered by a similar organization that could provide oversight and training to Crossroads administration and staff.

- b. Amendment of FY2023 and FY2024 Service Contract with Cedar Ridge Behavioral Health Solutions for 3.7 WM.** Ms. Ward confirmed that Cedar Ridge Behavioral Solutions has been awarded the contract to provide the services at Belharmon Recovery Services in Barnesville. **Allie Starr made a motion, seconded by Deb Yeater to accept the Amendment of the FY2023 Services Contract for \$162,500.00 and the FY2024 Services Contract for \$994,768.00 totaling \$1,157,268.00 with Cedar Ridge Behavioral Health Solutions for 3.7 WM. The motion passed unanimously.**

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Ms. Ward commented that the ribbon cutting for Belharmon Recovery Services in Barnesville is Friday, September 15, 2023 at 12:00 p.m. Governor DeWine is unable to attend, but possibly someone from his office will attend. Lori Criss, Director at OhioMHAS and Emily Clegg our Area Regional Director from OhioMHAS will be attending.

2. **Board Membership Update** – Ms. Ward commented that OhioMHAS has sent a letter to Anita Kelly that effective June 8, 2023, OhioMHAS vacates her appointment as AOD Consumer to the Board due to lack of attendance.

Ms. Ward explained that she received a letter of resignation from Heather Johnson, who was just appointed by the Monroe County Commissioners in April. Ms. Johnson has taken a paid internship position with Tri-County Help Center.

3. **Applications for ARPA funding through OhioMHAS** – Ms. Ward explained that two applications were submitted by Board staff. ARPA funding is in 2 parts. ARPA Part I was submitted in partnership with Coleman for the development of a bed adult crisis stabilization unit to be built in Belmont County. The Board staff also submitted a second application for ARPA Part II is to provide a crisis mobile team and an urgent care facility for \$2.1 million. The provider would be Coleman Health Services at their location on Bayberry Drive would be renovated to accommodate the urgent care type offices with the mobile team working from that facility.

Ms. Ward commented that she wanted to express her appreciation to Ms. Allen and Ms. McKivitz for their help in getting this application completed during an already busy month at the end of the fiscal year.

4. **Collaborative Application with the Eastern Alliance COG for ARPA Part II funding to support the development of a regional youth crisis stabilization program in Belmont County** – Ms. Ward informed the Board that the application has been submitted. Ms. Ward commented that the COG applied for the development of a youth crisis stabilization. The provider would be The Village Network and the program would be developed at their Bethesda location.
5. **Update on House Bill 33 Senate Finance Committee** – Ms. Ward updated that the Senate has passed the bill and it is now in conference committee this week. The final version of the bill is expected to be released before or on June 30th.
6. **Election of Officers** – Board Chairperson, MaryEllen Gust recommends the election of the slate of officers for FY2024 as nominated.

Debra Yeater – Chairperson

Jacquelyn Knight – Vice-Chairperson

Caitlyn Romshak – Secretary/Treasurer

Richard Schenk made a motion, seconded by Naoma Kolkedy to accept the slate of officers as presented. The motion passed unanimously.

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7. **Board Participation in Barnesville Chamber of Commerce "Fun in the Ville" event** – Ms. Ward reported that Ms. Comstock and Ms. Cline attended the "Fun in the Ville" event in Barnesville on Thursday, June 1, 2023. The next event is Thursday, July 6, 2023.

Old Business

1. **Change Orders (Credit) for the 3.7 Barnesville Building** - Ms. Ward reviewed a credit "Request for Change Order" from Grae-Con for Landscaping; Appliance; and Washer/Dryer. **Jacquetta Stephen made a motion, seconded by Jennifer Johnson, to approve the credit "Request for Change Order" for Landscaping; Appliance; and Washer/Dryer for \$2,656.89. The motion passed unanimously. (Copy attached)**

Public Comment – Ms. Ward thanked Board Members MaryEllen Gust and Jennifer Johnson for their time on the Board to acknowledge their dedication and positive encouragement has been appreciated.

Executive Session

1. **Executive Director's Annual Evaluation - Request to enter Executive Session – Personnel Executive Director's Evaluation – Naoma Kolkedy made a motion, seconded by Jennifer Johnson to enter into Executive Session to discuss the Executive Director's evaluation. The motion passed unanimously. The Board entered Executive Session at 6:53 p.m.**

At the conclusion of Executive Session, Deb Yeater made a motion, seconded by Naoma Kolkedy to exit Executive Session. The motion passed unanimously. The Board exited Executive Session at 7:32 p.m.

No action was taken during the Executive Session.

Adjournment - At 7:33 p.m., Richard Schenk made a motion, seconded by Naoma Kolkedy to adjourn the meeting. The motion passed unanimously.



MaryEllen Gust, Chairperson



Jacquelyn Knight, Vice-Chairperson

NEXT BOARD MEETING: TUESDAY, AUGUST 15, 2023