
MENTAL HEALTH AND RECOVERY BOARD
BELMONT-HARRISON-MONROE COUNTIES

Minutes of NOVEMBER 17, 2023

BOARD MEETING MINUTES
Tuesday, November 17, 2023 – 6:00 p.m.

Members Present: Lisa Carpenter, John Carr, Joe Hise, Jacquelyn Knight, Naoma Kolkedy,
Richard Schenk, Joe Vavra, Debra Yeater, Jayme Yonak

Members Absent: James Leos, Caitlyn Romshak, Allie Starr, Jacquetta Stephen, Nicole Weigand

Staff Present: Lisa Ward, Patricia Allen, Wendy McKivitz, Leann Cline, Lisa Jones, Rachel
Roth, Judi Hanse

Preliminary

1. Chairperson Deb Yeater called the meeting to order at 6:00 p.m.
2. Executive Secretary Judi Hanse called the roll of members and certified a quorum was present.
3. Board Meeting Agenda – November 14, 2023 – **Richard Schenk made a motion, seconded by Joe Vavra, to approve November 14, 2023, Board Meeting Agenda. The motion motion unanimously.**
4. Board Meeting Minutes – October 17, 2023 – **John Carr made a motion, seconded by Richard Schenk, approve the October 17, 2023, Board Meeting Minutes. The motion passed unanimously.**

Finance Reports - Chief Financial Officer

1. **Presentation of Bills (November):** Ms. McKivitz presented the bills for the Board system for November totaling \$261,668.98. She reviewed the vouchers for payment and noted there is no Then and Now Certificate for November. **John Carr made a motion, seconded by Joe Vavra to approve the November bills totaling \$261,668.98. The motion passed unanimously.** (copy attached)
2. **FY2024 September Financial Reports**
 - a. **Budget vs Actual Report – Board Expenditures** – Ms. McKivitz presented the financial reports for FY2024 Board Budget vs Actual Report.
 - b. **Budget vs Actual Report – Contracts and Services** - Ms. McKivitz presented the financial report for FY2024 Contract and Services Budget vs Actual Report through October.
3. **2022 State of Ohio Board Audit Update** – Ms. McKivitz reported that the Auditor has completed work on the 2022 State Audit and was sent out in “Draft” form. The final version should be nearing completion.

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4. 2024 Appropriations and Estimated Revenue for County – Ms. Ms. McKivitz referred to the 2024 Appropriations document totaling \$14,401,945 to be assigned to the following line items: (copy attached)

2024 Appropriations	
E-2310-S049-S49.002 Salaries	\$ 538,425
E-2310-S049-S50.010 Supplies	\$ 8,400
E-2310-S049-S52.012 Equipment	\$ 35,000
E-2310-S049-S53.000 Contracts and Repairs	\$ 70,000
E-2310-S049-S54.011 Contract Services	\$12,782,000
E-2310-S049-S58.000 Advertising and Printing	\$ 1,500
E-2310-S049-S59.000 Travel and Expenses	\$ 15,000
E-2310-S049-S60.003 PERS	\$ 86,500
E-2310-S049-S61.004 Workers' Compensation	\$ 4,000
E-2310-S049-S63.000 Other Expenses	\$ 578,300
E-2310-S049-S64.005 Medicare	\$ 7,820
E-2310-S049-S67.055 Building	<u>\$ 275,000</u>
TOTAL	\$14,401,945

Ms. McKivitz referred to the 2024 Anticipated Revenues document totaling \$13,600,500 to be assigned to the following line items: (copy attached)

2024 Anticipated Revenues	
FEDERAL	
R-2310-S049-S03.501 Mental Health Title XX	\$ 77,000
R-2310-S049-S04.501 Alcohol and Drug Addiction	\$ 600,000
R-2310-S049-S06.501 Mental Health	\$ 100,000
R-2310-S049-S08.501 Coronavirus ARPA	<u>\$ 7,000,000</u>
Total Federal	\$ 7,777,000
STATE	
R-2310-S049-S05.501 Alcohol and Drug Addiction	\$ 700,000
R-2310-S049-S07.501 Mental Health	<u>\$ 2,500,000</u>
Total State	\$ 3,200,000
LOCAL AND OTHER	
R-2310-S049-S00.500 Trailer Tax	\$ 8,500
R-2310-S049-S01.500 General Property Tax – Real Estate	\$ 2,450,000
R-2310-S049-S10.500 Other	<u>\$ 165,000</u>
Total Local and Other	<u>\$ 2,623,500</u>
GRAND TOTAL	\$13,600,500

John Carr made a motion, seconded by Naoma Kolkedy, to approve the 2024 Board Appropriations for the total amount of \$14,401,945.00 and the Anticipated Revenues for the total amount of \$13,600,500.00. The motion passed unanimously.

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Executive Director's Report

1. General Service and System Updates

- a. **FY2023 Annual Quality Management Report** - Ms. Ward referred to the FY2023 Annual Quality Management Report. She has asked the Board to review the document and then the Planning and Program Committee will meet on January 8, 2024 at 6:00 p.m. to make any additions or corrections to the Report.
- b. **ARPA 1 and ARPA 2 Updates** – Ms. Ward updated the Board that Coleman continues to look for property to purchase and/or renovate for the proposed 4 Bed CSU Unit and BH Urgent Care. Ms. Ward reported that Coleman and she met with Representative Ron Ferguson to discuss the opportunity for a one million dollar Capital Earmark in the 2025 state budget. She has scheduled a meeting with Representative Jones on December 6th in Columbus. Ms. Ward also commented that the Eastern Alliance Council of Governments partnership with The Village Network for a youth crisis residential program is continuing to move along, meetings held weekly, and the project is working to finalize the project budget with the Capital Department at OhioMHAS.
- c. **Medicaid Rate Increases** - Ms. Ward stated that in House Bill 33 the Department of Medicaid proposed a baseline 10% rate increase across the board with the addition of a new Mental Health Peer Support rate and enhanced service rule. The final decision was Medical Based services will be increased by roughly 10% and therapeutic based services were increased by roughly 12.75%. These rate changes are projected to go in effect in January 2024. It appears that the proposed rate changes for our Board will likely result in an approximate \$47,000.00 increase. The top five services making up approximately \$35,000.00 of the \$47,000.00 increase are:
 - Psychotherapy 60 minutes
 - Community Psychiatric Supportive Treatment
 - Therapeutic Behavioral Services
 - Office Visit for the evaluation and management of an established patient
 - Office or other outpatient visit for the evaluation and management of a new patient.

The projections for reimbursements can be accommodated by the existing provider contracts that are in place for FY2024.

- d. **East Central Ohio Educational Services Center Belmont County School District – Service Map** - Ms. Ward reported she met with ECOESC Administration to discuss an initiative to develop a “service map” with identified points of entry and care coordination for students and families attending schools in the Belmont County School Districts. Currently there are many services and support in the various schools across the county, but it appears that there is a need for mapping on how to access. She will work with the ECOESC to develop a survey and will participate in the quarterly service coordination meetings held at the ECOESC office with various providers and partners across the county.

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- e. **Belharmon Services Update** - Ms. Ward stated that Troy Beynon, of Cedar Ridge updated that the biggest hurdle has been recruitment of the last couple of nursing positions.

New Business

1. **Eastern Alliance Council of Governments – ARPA 2 Funding Youth Crisis Stabilization Unit**
The OHMHAS Capital Department is requesting that each Board affiliated with the ARPA 2 project for Youth Crisis Stabilization beds execute a motion that authorizes each Board Director to sign the official documents for the project. **Richard Shenk made a motion seconded by Jacquelyn Knight that the Mental Health and Recovery Board, Belmont, Harrison, Monroe Counties, hereby resolves to support The Village Network's and Eastern Alliance Council of Governments ARPA 2 Capital Project with an assurance to support applicant's programs and operations of the facility to ensure compliance. The Mental Health and Recovery Board, Belmont, Harrison, Monroe Counties, also authorizes its executive director to sign official documents related to this project. The motion passed unanimously.**
2. **Tri-County Help Center Inc. Request for System Service Improvements FY2024** – Ms. Ward updated that in 2019 the MHR Board assisted TCHC in purchasing their electronic health system. After the last several years of implementation, TCHC is still in the process of transferring their former paper charts into the new system. They are requesting a one-time payment for System Service Improvements to transition their remaining paper records into their electronic health record through a partnership with local high schools in all three counties who have students attending the Belmont-Harrison and Monroe County Career Centers for the manpower. **Naoma Kolkedy made a motion, seconded by Jayme Yonak to approve System Service Improvements funding not to exceed \$14,400.00 to support the continued transition from paper records to electronic health record. The motion passed unanimously.**
3. **Crossroads Counseling Services Request for System Service Improvements FY2024** – Ms. Ward commented it was discussed with Director Watson in August the possibility of requesting a one-time payment from the MHR Board to assist with some of their fixed operational cost as they continue to navigate issues around billing and collecting Medicaid revenue. Those costs were submitted in August for consideration and ledgers were received from Felton's Accounting Firm in three areas of:
 - Professional services for Felton accounting Firm.
 - Rent for all locations
 - Contract work for Digital Data Communications for the 24/7 agreement and the Datacenter Backup expenses.

The cost for two months of August and September totaled: \$37,175.50 **Joe Vavra made a motion seconded by Naoma Kolkedy to approve a one-time payment for System Service Improvement funding not to exceed \$37,175.50 for the following: Professional**

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services for Felton accounting Firm; Rent for all locations; Contract work for Digital Data Communications for the 24/7 agreement and the Datacenter Backup expenses. The funding will be paid directly to Felton and Felton's Accounting Firm will forward reimbursement to the vendors. The motion passed unanimously.

4. New Policies

Policy: 01.05.03.00 Fiscal Contingency Policy

Policy: 01.05.04.00 Provider Closing

Ms. Ward introduced to the Board of Directors two new policies with associated attachments. The Fiscal Contingency Policy and the Provider Closing Policy are needed to guide the Boards actions and outline responsibilities of the Board under the ORC in the event a provider would need to close operations. **Richard Schenk made a motion seconded by Lisa Carpenter to approve the proposed policies of Fiscal Contingency and Provider Closing Policy. The motion passed unanimously.**

5. Contract Amendment for Crossroads Counseling Services Workforce Development –

Ms. Ward explained the workforce development request submitted by Shannan in March of 2023 for funding consideration was not awarded and written communication was sent to Director Watson in June of 2023 requesting a meeting and discussion around revision the plan asking for over \$50,00.00 in funding. Director Watson revised her workforce development plan and submitted the plan for consideration on November 8th prior to the close of the business day. **John Carr made a motion seconded by Joe Vavra to approve an FY24 contract amendment for Crossroads Counseling Services for Workforce Development activities not to exceed \$23,650.00. The motion passed unanimously.**

Old Business

1. Crossroads Counseling Services

- **Review of Board Minute Meetings- Executive Director's Report** – Ms. Ward prepared a detailed report on minutes received from Crossroads covering their Board meetings from June 2023 through September of 2023. (Copies attached)
- **Tamara Hunter, Chief Executive Officer, Town Hall II Consultation Services Update** – Ms. Ward commented that Tamara Hunter, CEO of Town Hall II provided a detailed recap of consultation services provided to Crossroads and listed many recommendations for consideration by Crossroads management. Please see attached report for more information. (Copies attached)

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- Medicaid Fraud Investigation – Ms. Ward and CFO Wendy McKivitz met with Director Watson on Tuesday November 8th and she reported that she has not received an update on the investigation.
- October Profit and Loss Report – Ms. Ward presented the October Profit and Loss Statements: October's profit and loss statements show a \$42,656.00 loss through October 31st, 2023. This is the first time in FY2024 that Crossroads has seen a deficit.

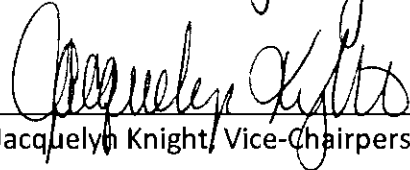
Public Comment

There was none.

Adjournment - At 7:14 p.m. Richard Schenk made a motion, seconded by Joe Vavra, to adjourn the meeting. The motion passed unanimously.



Debra Yeater, Chairperson



Jacquelyn Knight, Vice-Chairperson

NEXT BOARD MEETING: TUESDAY, JANUARY 16, 2024