
MENTAL HEALTH AND RECOVERY BOARD
BELMONT-HARRISON-MONROE COUNTIES

Minutes of JUNE 18, 2024

BOARD MEETING MINUTES
Tuesday, June 18, 2024 – 6:00 p.m.

Members Present: John Carr, Joe Hise, Jacquelyn Knight, Naoma Kolkedy, Caitlyn Romshak, Joe Vavra, Steve Williams, Jayme Yonak

Members Absent: Lisa Carpenter, James Leos, Richard Schenk, Allie Starr, Jacquetta Stephen, Nicole Weigand, Debra Yeater

Staff Present: Lisa Ward, Patricia Allen, Wendy McKivitz, Leann Cline, Lisa Jones, Rachel Scott-Roth, Judi Hanse

Preliminary

1. Vice-Chairperson Jacquelyn Knight called the meeting to order at 6:01 p.m.
2. Oath of Office – Steve Williams – Belmont County – Oath of Office was administered by Board Member Joe Vavra
3. Executive Secretary Judi Hanse called the roll of members. A discussion was had by the Board members to confirm the presence of a quorum. It was determined that quorum was meant by including new appointee Steve William’s attendance, because his appointment was voted on and approved by the Board at the May 2024 meeting and the Commissioners appointment letter to the Board was dated May 29, 2024. It was noted that a quorum was present.
4. Board Meeting Agenda – June 18, 2024 – **Naoma Kolkedy made a motion, seconded by Joe Vavra to approve the June 18, 2024, Board Meeting Agenda. The motion passed unanimously.**
5. Board Meeting Minutes – May 14, 2024 – **Caitlyn Romshak made a motion, seconded by Joe Hise, to approve the May 14, 2024, Board Meeting Minutes. The motion passed unanimously.**

Finance Reports - Chief Financial Officer

1. **Presentation of Bills (June):** Ms. McKivitz presented the bills for the Board system for June totaling \$2,283,051.30. She reviewed the vouchers for payment and there is no Then and Now Certificate for June. **Jayme Yonak made a motion, seconded by Naoma Kolkedy, to approve the June bills totaling \$2,283,051.30. The motion passed unanimously.** (copy attached)
2. **FY2024 May Financial Reports**
 - a. **Budget vs Actual Report – Board Expenditures** – Ms. McKivitz presented the financial reports for FY2024 Board Budget vs Actual Report through May.
 - b. **Budget vs Actual Report – Contracts and Services** - Ms. McKivitz presented the financial report for FY2024 Contract and Services Budget vs Actual Report through May.

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Executive Director's Report

1. General Service and System Updates

- a. *Processing of Vouchers by the Belmont County Auditor* - Ms. Ward commented that the Belmont County Auditor has called into question several invoices for payment beginning April 2024. The Belmont County Auditor requested an opinion from the Belmont County Prosecutor's office. They have responded and agree with the legal opinion of the Board's Attorney Mr. David Moser, that the ORC does not obligate the County Auditor to oversee and approve expenses that have been approved by the Board. (copy attached)
- b. *Access to Medicaid Eligibility and Data Sharing* - Ms. Ward explained that Boards across Ohio had their access to Medicaid eligibility and data extracts with OhioMHAS abruptly removed as of 05/01/2024. OACBHA as well as Partner Solutions is working to have discussions with both ODM and OhioMHAS to find out more details regarding the abrupt action taken as well as educate on the need for this information to carry out the administrative responsibilities of the Board under 340.0.
- c. *OneOhio Grant Applications for Region 11 & 12* – Ms. Ward updated the Board on the information provided by OneOhio on the number applications submitted and the timeline for awards to be announced.
- d. *CSU/BH Urgent Care Update* - Ms. Ward commented that she was a part of an animated virtual tour set up by the architects to review the construction of the CSU/BH Urgent Care building plans. Ms. Ward explained that a MOU has been created between the MHR Board and Coleman Health Services related to the construction of the CSU/BH Urgent Care project. The MOU was approved for signature by Attorney Moser and will be reviewed and voted on in the new business section of the agenda.
- e. *FY2025 Board Meeting Start Time Proposed @5:30 p.m.* – Ms. Ward requested that beginning in the new fiscal year the Board Meeting start time be moved to 5:30 p.m. Those Board Members present agreed with the 5:30 p.m. start time. Ms. Ward and staff will reach out to the Board Members not present, to see if this time change works for them. Ms. Ward commented this time change will begin for the August Board Meeting. Ms. Ward said, that she has spoken with Board Member Richard Schenk, he is still recovering at home but he wanted to say "hello to everyone and misses not being at the meetings and hopes to return for the August Board Meeting." Ms. Ward also mentioned that Jacquetta Stephen's 2nd 4-year term ends June 30th.

New Business

1. **Cedar Ridge Behavioral Health Solutions FY2025 Contract Amendment** - Ms. Ward reviewed the contract amendment for Cedar Ridge Behavioral Solutions for FY2025. She explained that the program for Cedar Ridge Works is in addition to the original contract for \$63,840.00. **Caitlyn Romshak made a motion, seconded by Naoma Kolkedy, to approve the FY2025 Contract Amendment for Cedar Ridge Behavioral Health Solutions for \$63,840.00. The motion passed unanimously.**

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2. **Tri-County Help Center, Inc. Request for System Service Improvements FY2024** - Ms. Ward reviewed the request for FY2024 System Service Improvements for Tri-County Help Center. She explained that Tri-County Help Center plans to support a network server, infrastructure equipment and migration to Microsoft 365 for \$9,707.00. **Joe Hise made a motion, seconded by Joe Vavra, to approve a one-time payment for System Service Improvements funding not to exceed \$9,707.00 to support a network server, infrastructure equipment and migration to Microsoft 365. The motion passed unanimously.**
3. **Coleman Health Services MOU Amendment** - Ms. Ward reviewed the MOU Amendment for Coleman Health Services for \$6,782,306.00. She explained that the Board receives the ARPA allocation from OhioMHAS and forwards the funding to Coleman Health Services for the construction of the CSU/BH Urgent Care. **John Carr made a motion, seconded by Jayme Yonak, to approve the amendment to the MOU with Coleman Health Services to include specific available federal funding allocations to be utilized for the construction of the project up to \$6,782,306.00. The motion passed unanimously.**
4. **Lisa Ward, Executive Director Employment Contract** – Jacqueline Knight presented Ms. Ward’s Employment contract and asked for questions or discussions. No questions or discussions were brought forward by the Board members. **Joe Hise made a motion, seconded by Naoma Kolkedy, to approve the employment contract with Executive Director Lisa Ward as drafted by legal counsel. The motion passed unanimously.**
5. **Nomination of Officers** – Ms. Ward stated the current slate of officers for FY2024 are: Debra Yeater – Chairperson, Jacquelyn Knight - Vice-Chairperson, Caitlyn Romshak – Secretary/ Treasurer and are all eligible for another year to hold office. **Joe Vavra made a motion, seconded by Naoma Kolkedy, to nominate the current slate of officers for another term for FY2025. The motion passed unanimously.**

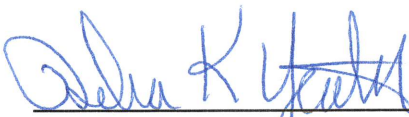
Old Business

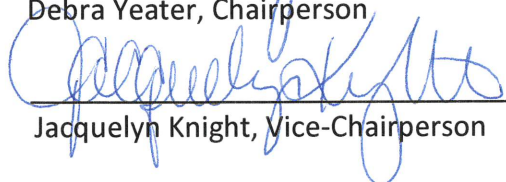
There was none.

Public Comment

There was none.

Adjournment - At 6:35 p.m., John Carr made a motion, seconded by Joe Hise, to adjourn the meeting. The motion passed unanimously.



Debra Yeater, Chairperson


Jacquelyn Knight, Vice-Chairperson