
MENTAL HEALTH AND RECOVERY BOARD
BELMONT-HARRISON-MONROE COUNTIES

Minutes of SEPTEMBER 17, 2024

BOARD MEETING MINUTES

Tuesday, September 17, 2024 – 5:30 p.m.

Members Present: Lisa Carpenter, John Carr, Joe Hise, Naoma Kolkedy, Caitlyn Romshak, Richard Schenk, Joe Vavra, Nicole Weigand, Steve Williams, Debra Yeater

Members Absent: Jacquelyn Knight, James Leos, Allie Starr, Jayme Yonak

Staff Present: Lisa Ward, Wendy McKivitz, Patricia Allen, Leann Cline, Lisa Jones, Rachel Scott-Roth, Judi Hanse

Preliminary

1. Chairperson Debra Yeater called the meeting to order at 5:31 p.m.
2. Executive Secretary Judi Hanse called the roll of members. It was noted that a quorum was present.
3. Board Meeting Agenda – September 17, 2024 – **Joe Vavra made a motion, seconded by Richard Schenk to approve the September 17, 2024, Board Meeting Agenda. The motion passed unanimously.**
4. Board Meeting Minutes – August 20, 2024 – **Naoma Kolkedy made a motion, seconded by Lisa Carpenter to approve the August 20, 2024, Board Meeting Minutes. The motion passed unanimously.**

Finance Reports - Chief Financial Officer

1. **Presentation of Bills (September):** Ms. McKivitz presented the bills for the Board system for September totaling \$402,563.99. She reviewed the vouchers for payment and there is a Then and Now Certificate for September. **Richard Schenk made a motion, seconded by Jacquelyn Knight, to approve the September bills totaling \$402,563.99 and the Then and Now Certificate for September. The motion passed unanimously.** (copy attached)
2. **FY2024 and FY2025 Financial Reports**
 - a. **Budget vs Actual Report – Board Expenditures** – Ms. McKivitz presented the financial reports for FY2024 Board Budget vs Actual Report through August – Not Final.
Budget vs Actual Report – Board Expenditures – Ms. McKivitz presented the financial reports for FY2025 Board Budget vs Actual Report through August.
 - b. **Budget vs Actual Report – Contracts and Services** - Ms. McKivitz presented the financial report for FY2024 Contract and Services Budget vs Actual Report through August – Not Final.
Budget vs Actual Report – Contracts and Services - Ms. McKivitz presented the financial report for FY2025 Contract and Services Budget vs Actual Report through August.

**MENTAL HEALTH AND RECOVERY BOARD
BELMONT-HARRISON-MONROE COUNTIES**

Minutes of SEPTEMBER 17, 2024

Quality Assurance and Planning

1. Community Updates

- a. **FY2024 Annual Grievances Report** - Ms. Cline informed that the Notification and Review of Reportable Incidents is to assist service providers in recognizing and reporting incidents and events that they are required to report to the Board and other entities. To define the Board activities of reviewing such reports as within the scope of the Board's performance improvement process and to define the Board's responsibilities to report and investigate incidents. She reported that for FY2023 there was 1 Client Grievance.
- b. **Overdose Awareness Events** – August 31, 2024 - Ms. Cline reported that August 31, 2024 was Overdose Awareness Month. Events that were planned for the day are: **Belmont County:** Bellaire Methodist Church – Food Distribution; Salvation Army – Food Distribution; United Wesleyan Church – Summer Block Party; Bethesda Christian Church – Food Distribution. **Harrison County:** Overdose Awareness Day Drive-Thru Event; Suicide Prevention Awareness Month Event; Third Friday Event. **Monroe County:** International Overdose Awareness Day
- c. **Suicide Prevention Awareness Events** – September 10, 2024 – Ms. Cline reported that a “Chalk the Walk” was held in St. Clairsville with local businesses allowing messages of hope written on the sidewalk in front of their store.
- d. **Week of Appreciation Event** – September 16 – 22 - Ms. Cline stated that the Association gives \$4,500 (\$1,500 per county) to focus on recognition of behavioral health workforce. This year the “Week of Appreciation” will be honoring the staff at all MHR Board contract providers.

Executive Director's Report

1. General Service and System Updates

- a. **Crisis System Update - Coleman Health Services** - Ms. Ward commented that Coleman met with Welty Construction in early September to review the construction bids that were received for the CSU/BH/Mobile Response project. The bids received came in significantly over the project cost. Subsequent meetings were scheduled with all parties and the project design was revised to bring construction cost closer in line with available ARPA grant funds. As of last week, Executive Director Ward requested that OhioMHAS allow the remaining \$500,000.00 in ARPA 2 funds for operations be transferred to the ARPA 1 capital grant which still leaves a \$500,000.00 gap to close for construction. Coleman, OhioMHAS and the Board will continue to look for additional funding. The groundbreaking ceremony is scheduled for October 2, 2024 at 1:30 p.m.
- b. **Ohio's 2024 Youth Summit** – Ms. Ward and Patty Allen, Director, Systems of Care, attended the youth summit on September 5th in Columbus in partnership with all three counties. Representatives included members of the Family and Children First Council, juvenile court judges/staff and local behavioral health providers.

**MENTAL HEALTH AND RECOVERY BOARD
BELMONT-HARRISON-MONROE COUNTIES**

Minutes of SEPTEMBER 17, 2024

- c. **Belharmon** – Ms. Ward explained that Belharmon has had 35 admissions in FY2025 with an 86% completion rate. Drugs most frequently detected in screens are Fentanyl and Methamphetamine.
- d. **SOS 4.0** – Ms. Ward stated that OhioMHAS, has made major changes in the application process for SOS 4.0 funding from years past. After review of these changes and internal discussions, the MHR Board will not be applying for the programs currently under contract with Oxford House and THRIVE. However, while we strongly encouraged those organizations to apply independently both of those entities are for profits which are no longer permitted to apply for grant funding.
- e. Ms. Ward reminded the Board Members that the November Board Meeting date has been changed to November 12, 2024.
- f. Ms. Ward stated that the groundbreaking for the Crisis Beds for Youth with Eastern Alliance and The Village Network will be on Wednesday, October 9, 2024 at 11:00 a.m. in Bethesda.
- g. Ms. Ward informed the Board Members that the Records Retention Committee will meet prior to the Board Meeting in November.

New Business

- 1. **FY2024 Annual Report** – Ms. Ward referred to the Annual Report for FY24. This report is completed for the prior fiscal year. The report was presented and reviewed with the Board of Directors. **Richard Schenk made a motion, seconded by Lisa Carpenter to accept the FY2024 Board Annual Report. The motion passed unanimously.** (copy attached.)
- 2. **First Amendment to the Belmont County Jail FY2025 – Belmont County Commissioners** – Ms. Ward reviewed the first amendment for Belmont County Jail Services with the Belmont County Commissioners. **Steve Williams made a motion, seconded by Joe Vavra, to approve the 1st Amendment to the FY2025 with Belmont County Jail Services with the Belmont County Commissioners. The motion passed unanimously.**
- 3. **Board Member Resignation – Allie Starr** – Ms. Ward stated that Allie Starr has submitted a letter of resignation from the MHR Board effective October 17, 2024. **Nicole Weigand made a motion, seconded by Caitlyn Romshak to regretfully accept the resignation of Allie Starr effective October 17, 2024. The motion passed unanimously.**

Old Business

There was none.

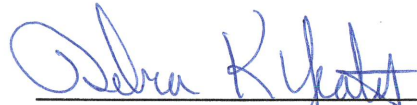
Public Comment

There was none.

Adjournment - At 6:48 p.m., Richard Schenk made a motion, seconded by Lisa Carpenter, to adjourn the meeting. The motion passed unanimously.

MENTAL HEALTH AND RECOVERY BOARD
BELMONT-HARRISON-MONROE COUNTIES

Minutes of SEPTEMBER 17, 2024



Debra Yeater, Chairperson



Jacquelyn Knight, Vice-Chairperson

NEXT BOARD MEETING: TUESDAY, OCTOBER 15, 2024