
**MENTAL HEALTH AND RECOVERY BOARD
BELMONT-HARRISON-MONROE COUNTIES**

Minutes of MAY 20, 2025

Tuesday, May 20, 2025 – 5:30 p.m.

Members Present: John Carr, Joe Hise*, Jacquelyn Knight, James Leos, Richard Schenk, Joe Vavra, Stephen Williams, Jayme Yonak

Members Absent: Lisa Carpenter, Naoma Kolkedy, Caitlyn Romshak, Nicole Weigand, Debra Yeater

Staff Present: Lisa Ward, Wendy McKivitz, Patricia Allen, Lisa Jones, Rachel Scott-Roth, Judi Hanse

Preliminary

1. In the absence of Chairperson Debra Yeater, the meeting was called to order by Vice-Chairperson Jacquelyn Knight at 5:31 p.m.
2. Executive Secretary Judi Hanse called the roll of members. It was noted that a quorum was present.
3. Board Meeting Agenda – May 20, 2025 – **James Leos made a motion, seconded by Richard Schenk to approve the May 20, 2025. The motion passed unanimously.** (copy attached)
4. Board Meeting Minutes – April 15, 2025 – **Joe Vavra made a motion, seconded by Richard Schenk to approve the April 15, 2025, Board Meeting Minutes. The motion passed unanimously.** (copy attached)

*Board Member Joe Hise arrived at 5:38 p.m.

BOARD TRAINING: *Hattie Tracy, CEO & President of Coleman Health Services:* Ms. Tracy gave an overview of the model proposed in Ohio for Certified Community Behavioral Health Clinics.

Finance Reports - Chief Financial Officer

1. **Presentation of Bills (May):** Ms. McKivitz presented the bills for the Board system for May totaling \$4,104,785.66. She reviewed the vouchers for payment. **Stephen Williams made a motion, seconded by Joe Hise, to approve the May bills totaling \$4,104,785.66. The motion passed unanimously.** (copy attached)
2. **FY2025 Financial Reports**
 - a. **FY2025 Budget vs Actual Report – Board Revenue and Expenditures, and Cash Balance –** Ms. McKivitz presented the financial reports for FY2025 Board Budget vs Actual Report through April.
 - b. **FY2025 Budget vs Actual Report – Contracts and Services -** Ms. McKivitz presented the financial reports for FY2025 Contracts and Services through April.
 - c. **CY2025 Actual Expenditures – Board Level -** Ms. McKivitz presented the financial report for CY2025 Actual Expenditures – Board Level through April.

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- c. CY2025 Actual Expenditures – Board Level - Ms. McKivitz presented the financial report for CY2025 Actual Expenditures – Board Level through April.

John Carr made a motion, seconded by James Leos to accept the Financial Reports as presented. The motion passed unanimously.

Community Partnerships/Announcements - Director Patricia Allen

1. Community Updates

- a. Update on CISM Trainings – Ms. Allen reported the CISM training was held May 12-14. 18 people from a variety of disciplines (EMT, LEO, prevention, pastors, etc.) participated.

Executive Director's Report – Lisa Ward

1. General Service and System Updates

- a. **SB 138 Alcohol, Drug Addiction, and Mental Health Services Laws**
Ms. Ward stated that on Wednesday May 7th, 2025, the Senate unanimously passed SB 138 with a vote of 33-0. The bill will now move on to the House.
- b. **HPIO (Health Policy Institute of Ohio) Analysis on Medicaid Expansion impact on MH and SUD** – Ms. Ward presented the HPIO (Health Policy Institute of Ohio) Analysis on Medicaid Expansion impact on MH and SUD including County Level Expenditures Report to the Board Members for review.
- c. **Executive Director's Annual Evaluation** - Ms. Ward submitted a self-evaluation to Board Members and asked the Board to complete their annual evaluation and return it in the envelope provided and addressed to Chairperson Debra Yeater for review at the June Board meeting with Ms. Ward.
- d. **CSU/BH Urgent Care Update** – Ms. Ward presented the update on the construction at the CSU/BH Urgent Care in St. Clairsville.
- e. **Resignation of staff** – Leann Cline, Associate Director, Quality Assurance and Planning – Ms. Ward stated that Leann Cline, Associate Director, Quality Assurance and Planning has submitted a letter of resignation effective June 17, 2025.

New Business

1. Finance Committee

- a. **FY2026-FY 2030 Five Year Revenue Projections:** Ms. McKivitz reviewed the FY 2026 – FY2030 Five Year Revenue Projections with the Board Members. There was significant discussion on the changes on funding from OhioMHAS for FY2026 and FY2027 **Jayme Yonak made a motion, seconded by Joe Vavra to accept the FY2026-FY 2030 Five Year Revenue Projections as presented. The motion passed unanimously.**
- b. **FY 2026 Board Budget:** Ms. McKivitz walked Board Members through the staff recommended FY2026 board operating budget. The line items were reviewed and there was discussion on increases and decreases between line items from the previous year. Most regular line items budgeted remain the same or have decreased with the exception of Contract Services to providers. The budget includes a five percent increase for staff

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- salaries. Richard Schenk made a motion, seconded by John Carr to approve the FY2026 Board Budget. The motion passed unanimously.
- c. **CY2026 Anticipated Revenue:** Ms. McKivitz referred to the CY2026 Anticipated Revenues. Belmont County, as our fiscal agent, operates on a calendar year, January 1 through December 31. The Board is required to submit an estimate of anticipated expenditures with an appropriation budget for CY2026. The revenue estimates are based on the current information available from the Board's funding sources. The total anticipated revenues for this period are \$8,757,077.00. Stephen Williams made a motion, seconded by Jayme Yonak to approve the CY2026 Anticipated Appropriations. The motion passed unanimously.
- d. **CY2026 County Appropriations:** Ms. McKivitz referred to the memo in the packet for the Departmental Budget – Calendar Year 2026. She explained that the Belmont County Auditor's Office requests a line-item budget for appropriations to be submitted by June 2nd for calendar year 2026 expenditures. The total anticipated expenditure for the period is \$8,757,077.00. Joe Vavra made a motion, seconded by John Carr to approve the CY2026 County Appropriations. The motion passed unanimously.
2. **Nominating and Board Membership Committee**
- a. **Slate of Officers for June Meeting:** Ms. Ward reported that the committee expressed the desire to not make changes since the leadership of the Board seemed to work well. Although Debra Yeater has been the Board Chair for the past two years, the suspension of the two consecutive year time limit may be approved by a two-thirds (2/3) vote of the members at the June Board meeting. John Carr informed the Board members that Caitlyn Romshak is interested in being considered for the office of Chairperson.
3. **Acceptance of the Certified Belmont County Auditor's Estimated Property Tax Revenue:** Ms. Ward discussed the Acceptance of the Certified Belmont County Auditor's Estimated Property Tax Revenue with the Board Members. Stephen Williams made a motion, seconded by Jayme Yonak to accept the Belmont County Auditor's certification of estimated property tax revenue as presented to the Mental Health and Recovery Board on April 17, 2025. The motion passed unanimously.
4. **Resolution #2025 to Proceed with Belmont County Levy 2025:** Ms. Ward reviewed the Resolution #2025 with the Board Members. Joe Hise made a motion, seconded by Jayme Yonak to accept the Resolution #2025 to proceed with Belmont County Levy 2025. The motion passed unanimously.
5. **Belmont County Commissioners Levy Request:** Ms. Ward stated that the Board needs a motion to the Belmont County Commissioners for our levy request. Richard Schenk made a motion, seconded by James Leos to request the Belmont County Commissioners to place a renewal levy of 1.25 mills on the ballot in November 2025. The motion passed unanimously.
6. **Southeast Healthcare FY2026 Contract:** Ms. Ward reviewed the FY2026 contract for Southeast Healthcare. Joe Hise made a motion, seconded by Richard Schenk to approve the FY2026 Southeast Healthcare service contract up to \$1,314,868.00. The motion

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passed unanimously.

Board Member James Leos exited the meeting at 6:52 p.m.

7. **Coleman Health Services FY2026 Contract:** Ms. Ward reviewed the contract for Coleman Health Services FY2026 Contract. Jayme Yonak made a motion, seconded by Joe Hise to approve the FY2026 contract for Coleman Health Services up to \$1,200,000.00. The motion passed unanimously.
8. **East Central Ohio Educational Services Center -Student Services FY2026 Contract:** Ms. Ward reviewed the FY2026 contract for East Central Ohio Educational Services Center - Student Services Contract. Stephen Williams made a motion, seconded by Jayme Yonak to approve the FY2026 contract for East Central Ohio Educational Services Center – Student Services, up to \$850,000.00. The motion passed unanimously.
9. **Belmont County Juvenile Court FY2026 Contract:** Ms. Ward reviewed the FY2026 contract for Belmont County Juvenile Court. Joe Vavra made a motion, seconded by John Carr to approve the FY2026 Community Wellness and Recovery Grant Contract for Belmont County Juvenile Court up to \$41,783.99 and for CrossFit for Change and \$13,216.01 for the Belmont County Staying Clean Program. The motion passed unanimously.
10. **Ohio Valley Options FY 2026 Contract:** Ms. Ward reviewed the FY2026 contract for Ohio Valley Options. Stephen Williams made a motion, seconded by Joe Hise to approve the FY2026 Community Wellness and Recovery Grant Contract with Ohio Valley Options for up to \$10,000.00. The motion passed unanimously.
11. **Kendall Behavioral Solutions FY2026 Contract:** Ms. Ward reviewed the FY2026 contract for Kendall Behavioral Solutions. Stephen Williams made a motion, seconded by Jayme Yonak to approve the FY2026 Community Wellness and Recovery Grant Contract for Kendall Behavioral Solutions up to \$20,000.00. The motion passed unanimously.
12. **Belmont County Commissioners- Belmont County Jail Services:** Ms. Ward reviewed the FY2026 contract for Belmont County Commissioners – Belmont County Jail Services. Joe Hise made a motion, seconded by Joe Vavra to approve the FY2026 Community Wellness and Recovery Grant Contract for Belmont County Commissioners Jail Services up to \$65,000.00. The motion passed unanimously.
13. **Tri County Help Center Inc. Contract Amendment Medicaid Like Services:** Ms. Ward reviewed the FY2025 contract for Tri County Help Center Inc. Contract Amendment Medicaid Like Services. Joe Vavra made a motion, seconded by Jayme Yonak to approve the FY2025 Contract Amendment for Medicaid-Like services for an additional \$50,000.00 not to exceed a total contract amount of \$455,977.00. The motion passed unanimously.

Old Business

1. **Liberty Manor -** Ms. Ward reviewed the activities of the Liberty Transition Team since the April Board meeting. She will be attending a meeting at Liberty Manor on Thursday May 22, 2025 with representatives from OhioMHAS and ABH when they present the residents

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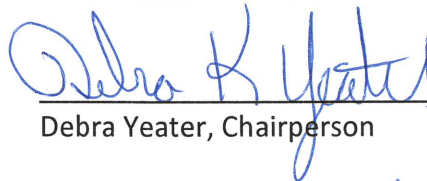
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with a 30-day notice letter. The Eastern Alliance has met with Scott Boone, Executive Director of Housing Now Ohio who is going through the licensure process to become the new provider at Liberty Manor.

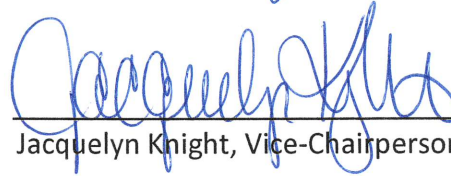
Public Comment

There was none.

Adjournment - At 7:10 p.m., Richard Schenk made a motion, seconded by Jayme Yonak, to adjourn the meeting. The motion passed unanimously.



Debra Yeater, Chairperson



Jacquelyn Knight, Vice-Chairperson

NEXT BOARD MEETING: TUESDAY, JUNE 17, 2025