
**MENTAL HEALTH AND RECOVERY BOARD
BELMONT-HARRISON-MONROE COUNTIES**

Minutes of JUNE 17, 2025

Tuesday, June 17, 2025 – 5:30 p.m.

Members Present: John Carr, Joe Hise, Jacquelyn Knight, Naoma Kolkedy, James Leos, Richard Schenk, Joe Vavra, Nicole Weigand, Stephen Williams, Debra Yeater, Jayme Yonak

Members Absent: Lisa Carpenter, Caitlyn Romshak

Staff Present: Lisa Ward, Wendy McKivitz, Patricia Allen, Lisa Jones, Rachel Scott-Roth, Judi Hanse

Preliminary

1. Chairperson Debra Yeater called the meeting to order at 5:35 p.m.
2. Executive Secretary Judi Hanse called the roll of members. It was noted that a quorum was present.
3. Board Meeting Agenda – June 17, 2025 – **Joe Hise made a motion, seconded by James Leos to approve the June 17, 2025. The motion passed unanimously.** (copy attached)
4. Board Meeting Minutes – May 20, 2025 – **Joe Vavra made a motion, seconded by Jayme Yonak to approve the May 20, 2025, Board Meeting Minutes. The motion passed unanimously.** (copy attached)

Finance Reports - Chief Financial Officer

1. **Presentation of Bills (June):** Ms. McKivitz presented the bills for the Board system for June totaling \$337,982.55. She reviewed the vouchers for payment. **Richard Schenk made a motion, seconded by John Carr, to approve the June bills totaling \$337,982.55. The motion passed unanimously.** (copy attached)
2. **FY2025 Financial Reports**
 - a. **FY2025 Budget vs Actual Report – Board Revenue and Expenditures, and Cash Balance –** Ms. McKivitz presented the financial reports for FY2025 Board Budget vs Actual Report through May.
 - b. **FY2025 Budget vs Actual Report – Contracts and Services -** Ms. McKivitz presented the financial reports for FY2025 Contracts and Services through May.
 - c. **CY2025 Actual Expenditures – Board Level -** Ms. McKivitz presented the financial report for CY2025 Actual Expenditures – Board Level through May.
Richard Schenk made a motion, seconded by John Carr to accept the Financial Reports as presented. The motion passed unanimously.

Executive Director's Report – Lisa Ward

1. General Service and System Updates
 - a. **Community Round-Tables** – Ms. Ward updated the Board on the plans for the roundtables and a list of all dates, times and places were provided.

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- b. **FY2026 State Allocations** – Ms. Ward stated that the allocation for FY2026 was sent out by OhioMHAS at the end of May. Allocations for BHM do not reflect any significant changes, however, several amounts are still on hold until the final budget version is signed by the Governor on June 30th.
- c. **2025 Levy Update** – Ms. Ward commented that she met with the Belmont County Commissioners on Monday, June 16th to discuss the renewal of levy being on the ballot in November. The commissioners will meet and do two readings of the resolution for the levy to be placed on the ballot. They should have those meetings completed by early July.

New Business

- 1. **Election of Officers – Slate of Officers**
Slate of Officers for June Meeting: Chairperson Debra Yeater read the slate of officers for FY2026. **Steve Williams made a motion, seconded by Joe Hise to accept the following slate of officers for FY2026. The motion passed unanimously.**
Caitlyn Romshak Chairperson
Jacquelyn Knight Vice-Chairperson
Debra Yeater Secretary/Treasurer
- 2. **Cedar Ridge Behavioral Health Solutions FY2026** – Ms. Ward reviewed the FY2026 contract for Cedar Ridge Behavioral Health Solutions. **Stephen Williams made a motion, seconded by Jayme Yonak to approve the FY2026 contract for Cedar Ridge Behavioral Health Solutions, up to \$1,065,450.00. The motion passed unanimously.**

Old Business

- 1. **Service Recognition for James Leos 09/27/17 to 06/30/25** – Ms. Ward thanked James Leos for his tenure on the Mental Health and Recovery Board. He was given a paperweight engraved with his dates of service.
- 2. **Property on Newell Avenue** – Ms. Ward informed the Board that we will be moving in to the property on Newell Avenue on June 26th.
- 2. **Building on 99 North Sugar Street** – Ms. Ward informed the Board that the Building on 99 North Sugar Street has been listed and is live online.
 - a. **Selling Authority** – **Jacquelyn Knight made a motion, seconded by Jayme Yonak to have Ms. Ward call an Executive Committee Meeting to make a decision on behalf of the Board when a prospective buyer's bid comes in.**

Executive Session

Executive Director's Annual Evaluation

- 1. **Personnel Executive Directors Evaluation**
Richard Schenk made a motion, seconded by James Leos to enter into Executive Session at 5:57 p.m. to discuss the Executive Director's Annual Evaluation. The motion passed unanimously with the following roll call vote.

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John Carr	yes	Joe Hise	yes	Jacquelyn Knight	yes
Naoma Kolkedy	yes	James Leos	yes	Richard Schenk	yes
Joe Vavra	yes	Nicole Weigand	yes	Stephen Williams	yes
Debra Yeater	yes	Jayne Yonak	yes		

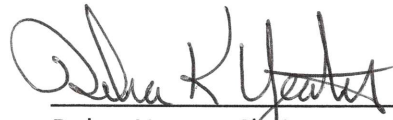
James Leos made a motion, seconded by Nicole Weigand to exit Executive Session at 6:45 p.m. The motion passed unanimously.

Richard Schenk made a motion seconded by Jayme Yonak to approve a 5% increase in salary for the Executive Director. The 5% increase is effective July 1, 2025. The motion passed unanimously.

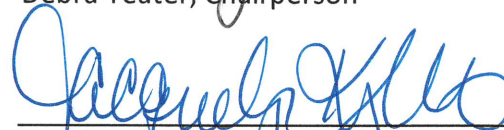
Public Comment

There was none.

Adjournment - At 6:50 p.m., Richard Schenk made a motion, seconded by Jayme Yonak, to adjourn the June 17, 2025 meeting. The motion passed unanimously.



Debra Yeater, Chairperson



Jacquelyn Knight, Vice-Chairperson

NEXT BOARD MEETING: TUESDAY, JULY 15, 2025