
**MENTAL HEALTH AND RECOVERY BOARD
BELMONT-HARRISON-MONROE COUNTIES**

Minutes of SEPTEMBER 16, 2025

Tuesday, September 16, 2025 – 5:30 p.m.

Members Present: Lisa Carpenter, John Carr, Joe Hise, Naoma Kolkedy, Caitlyn Romshak, Richard Schenk, Joe Vavra, Nicole Weigand, Stephen Williams, Jayme Yonak

Members Absent: Jacquelyn Knight, Lori Mann, Debra Yeater

Staff Present: Lisa Ward, Wendy McKivitz, Patricia Allen, Lisa Jones, Rachel Scott-Roth, Judi Hanse

Preliminary

1. Chairperson Caitlyn Romshak called the meeting to order at 5:33 p.m.
2. Executive Secretary Judi Hanse called the roll of members. It was noted that a quorum was present.
3. Board Meeting Agenda – September 16, 2025 – **Nicole Weigand made a motion, seconded by Jayme Yonak to approve the September 16, 2025 Board Meeting Agenda. The motion passed unanimously.** (copy attached)
4. Board Meeting Minutes – August 19, 2025 – **Joe Vavra made a motion, seconded by Naoma Kolkedy to approve the August 19, 2025, Board Meeting Minutes. The motion passed unanimously.** (copy attached)

Finance Reports - Chief Financial Officer

1. **Presentation of Bills (September):** Ms. McKivitz presented the bills for the Board system for September totaling \$3,014,892.05. She reviewed the vouchers for payment. **John Carr made a motion, seconded by Lisa Carpenter, to approve the September bills totaling \$3,014,892.05. The motion passed unanimously.** (copy attached)
2. **FY2025 Financial Reports**
 - a. **FY2025 and FY2026 Budget vs Actual Reports – Board Revenue and Expenditures, and Cash Balance** – Ms. McKivitz presented the financial reports for FY2025 and FY2026 Board Budget vs Actual Report through August.
 - b. **FY2025 and FY2026 Budget vs Actual Report – Contracts and Services** - Ms. McKivitz presented the financial reports for FY2025 and FY2026 Contracts and Services through August.
 - c. **CY2025 Actual Expenditures – Board Level** - Ms. McKivitz presented the financial report for CY2025 Actual Expenditures – through August. **Richard Schenk made a motion, seconded by Naoma Kolkedy to accept the Financial Reports as presented. The motion passed unanimously.**

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Executive Director's Report – Lisa Ward

1. General Service and System Updates

a. Eastern Alliance COG – Country Garden Manor Update - Ms. Ward commented

There is still not a FY26 contract for Country Garden and the proposed budget shows a 25% increase from FY25. The COG's attorney and Ohio MHAS legal department are engaging in discussions via e-mail to reach some resolution.

b. Belmont County Renewal Levy Updates – Ms. Ward stated that she has attended 23 locations such as township garages, senior centers and rotary clubs to discuss and promote support for the renewal of the levy. Signs are ready to be placed throughout the county for the levy and the Board Members from Belmont County were encouraged to take some signs with them to place in their neighborhoods.

c. Appcare Crisis Stabilization Center Funding Re-Calculation FY2026 – Ms. Ward explained the Appcare Boards reviewed the FY2026 Regional Crisis Stabilization allocations and agreed to request OhioMHAS to re-calculated the distribution of these based on the formula using population and other pertinent behavioral health data metrics. As a result, MHR Board will receive an additional \$146,000 for local services.

New Business

1. Report from the Planning & Program Committee Meeting - Ms. Ward reviewed the committee topics that were discussed at the Planning & Program Committee held on September 9, 2025.

Belmont County Roundtable Report FY2026 – Ms. Ward provided a summary of the 5 roundtable events. 4 themes were identified as a result of the responses, and a full report will be sent out to all participants by the end of the month. Additional meetings will be held as next steps will be determined to improve education and awareness outreach.

2. FY2026 Contract with Oxford House – Ms. Ward informed the Board that the SOS 3.0 NCE funding for Oxford House will end on Sept. 29, 2025; continued costs may be covered through Recovery Housing allocation received from OhioMHAS through January of 2026. Additional resources and funding beyond January of 2026 will need to be explored with OhioMHAS. Board members Lisa Carpenter and Joe Hise requested information on Oxford to share in their workplaces and in the jail. **Richard Schenk made a motion, seconded by Lisa Carpenter, to approve the contract with Oxford House, Inc. up to \$41,727.10 for recovery housing services. The motion passed unanimously.**

3. FY2025 Annual Report – Ms. Ward reviewed the FY2025 Annual Report with the Board. **Lisa Carpenter made a motion, seconded by Naoma Kolkedy to accept the FY2025 Board Annual Report. The motion passed unanimously.** (copy attached)

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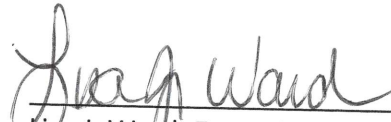
Old Business

1. **99 North Sugar Street Building: Executive Committee Report** – Ms. Ward informed that she had an Executive Committee meeting to discuss the sale of the property at 99 North Sugar Street. The realtor felt that the asking price should be reduced. It was agreed by the committee to reduce the asking price by \$20,000.

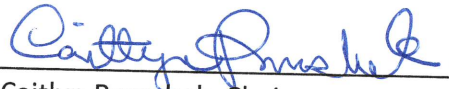
Public Comment

There was none.

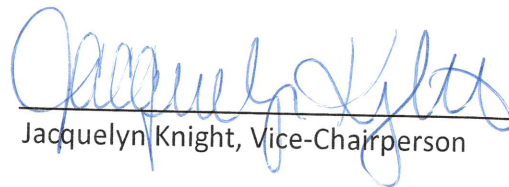
Adjournment - At 6:05 p.m., Richard Schenk made a motion, seconded by Joe Hise, to adjourn the September 16, 2025 meeting. The motion passed unanimously.



Lisa J. Ward, Executive Director



Caitlyn Romshak, Chairperson



Jacquelyn Knight, Vice-Chairperson