
**MENTAL HEALTH AND RECOVERY BOARD
BELMONT-HARRISON-MONROE COUNTIES**

Minutes of AUGUST 19, 2025

Tuesday, August 19, 2025 – 5:30 p.m.

Members Present: John Carr, Joe Hise, Jacquelyn Knight, Naoma Kolkedy, Caitlyn Romshak, Richard Schenk, Joe Vavra, Nicole Weigand, Stephen Williams, Debra Yeater,

Members Absent: Lisa Carpenter, Lori Mann, Jayme Yonak

Staff Present: Lisa Ward, Wendy McKivitz, Patricia Allen, Lisa Jones, Rachel Scott-Roth, Judi Hanse

Preliminary

1. Chairperson Caitlyn Romshak called the meeting to order at 5:37 p.m.
2. Executive Secretary Judi Hanse called the roll of members. It was noted that a quorum was present.
3. Board Meeting Agenda – August 19, 2025 – **Jacquelyn Knight made a motion, seconded by John Carr to approve the August 19, 2025 Board Meeting Agenda. The motion passed unanimously.** (copy attached)
4. Board Meeting Minutes – July 15, 2025 – **Joe Vavra made a motion, seconded by Joe Hise to approve the July 15, 2025; Board Meeting Minutes. The motion passed unanimously.** (copy attached)

Finance Reports - Chief Financial Officer

1. **Presentation of Bills (August)** – Ms. McKivitz presented the bills for the Board system for June totaling \$474,574.99. She reviewed the vouchers for payment. **Richard Schenk made a motion, seconded by John Carr, to approve the August bills totaling \$474,574.99. The motion passed unanimously.** (copy attached)
2. **FY2025 Financial Reports**
 - a. **FY2025 and FY2026 Budget vs Actual Report – Board Revenue and Expenditures, and Cash Balance** – Ms. McKivitz presented the financial reports for FY2025 Board Budget vs Actual Report through July.
 - b. **FY2025 and FY2026 Budget vs Actual Report – Contracts and Services** - Ms. McKivitz presented the financial reports for FY2025 Contracts and Services through July.
 - c. **CY2025 Actual Expenditures – Board Level** - Ms. McKivitz presented the financial report for CY2025 Actual Expenditures – through July.
John Carr made a motion, seconded by Jacquelyn Knight to accept the Financial Reports as presented. The motion passed unanimously.
3. **Cost Allocation Billing for 2025** – Ms. McKivitz explained that the Belmont County Commissioners are requesting \$31,249.00 for services rendered in 2025. Ms. McKivitz explained that the County receives and uses the interest from the MHR Board cash balances. Following discussion focusing on our primary mission of service delivery and the legal status of the allocation charge, **Richard Schenk made a motion, seconded by Stephen Williams to**

**MENTAL HEALTH AND RECOVERY BOARD
BELMONT-HARRISON-MONROE COUNTIES**

Minutes of AUGUST 19, 2025

decline payment of the 2025 cost allocation to the Belmont County Commissioners. The motion passed unanimously. (copy attached)

Executive Director's Report – Lisa Ward

1. General Service and System Updates

a. **Ohio's "New" Cyber Security Act (O.R.C. 9.64)** – Ms. Ward commented and reviewed the new Cyber Security Act that goes into effect on September 29, 2025.

b. **August Appcare Retreat** – Ms. Ward stated that she and Ms. Allen attended the Appcare retreat in August. This retreat was with the Boards that make up the Southeastern area of Ohio. The two-day retreat allowed for discussions amongst the various Board attendees discussing Board operations and sharing of policies and procedures.

c. **Belmont County Levy Renewal Updates** - Ms. Ward informed the Board that the Belmont County Levy Committee meets on a regular basis to discuss different strategies and plan different meetings to promote the upcoming levy. Ms. Ward commented that a sampling of some of the levy promotions were on the Board table. Ms. Ward shared a copy of the various locations such as township garages, senior centers and rotary clubs to discuss and promote the levy. She also commented that there are plans to walk in the Barnesville Pumpkin Festival Parade on Saturday, September 27 and pass out a postcard to the parade attendees.

d. **Regional Adult Mobile Crisis Listening Sessions** – In July the Department of Behavioral Health started listening to sessions on the topic of Adult Mobile Crisis. The intention of the listening sessions is to gather information on the following topics:

1. How are you staffing adult mobile crisis in your community?
2. How are you paying for adult mobile crisis in your community?
3. What outcomes are you measuring for mobile crisis and what system alleviation have you seen from use of adult mobile services in your community?
4. Where have you experienced gaps or considerations for statewide implementation of Adult Mobile Crisis Services?

When the listening sessions have concluded, the Department is expected to announce its plan to regionalize Adult Mobile Crisis Services.

e. **Country Garden Manor contract update FY2026** – Ms. Ward informed the Board members that the Department of Behavioral Health has proposed a contract for the operations of Country Garden Manor for fiscal year 2026. The Eastern Alliance Council of Governments is meeting with Attorney David Moser to determine how to move forward. There have been no decisions on this contract since the last update in July.

f. **Update on CSU/BH Urgent Care Project** – Ms. Ward shared some photos she received from the contractors at the jobsite for Coleman Health Services Crisis Unit.

g. **Planning and Program Committee Meeting – Tuesday, September 9, 2025 @ 5:30 p.m.** – Ms. Ward stated that the Planning and Program Committee will meet.

h. **Federal Funding Updates** – Ms. Ward reviewed President Trump's Executive Order on "Ending Crime and Disorder on America's Streets" and discussed the importance of the Mental Health Block Grant & SUPTRS Block Grant. Both concerns and solutions as

**MENTAL HEALTH AND RECOVERY BOARD
BELMONT-HARRISON-MONROE COUNTIES**

Minutes of AUGUST 19, 2025

presented by OACBHA were reviewed with the Board members and talking points are available as part of the Board packet.

New Business

1. **MHRB Policies and Procedures three-year review** - Ms. Ward stated that in accordance with Policy Administration Procedures require a review every three years by the Executive Director. The policies have been reviewed and at this time there are no corrections or additions, but she informed the Board members that as SB 138 is implemented and other administrative procedures are changing and recommendations for amendments would come before the Board. She presented a worksheet showing all policies with the effective date, previous review date, recent review date and future review date. **Nicole Weigand made a motion, seconded by Naoma Kolkey that the Board has reviewed and approved in accordance with Policy Administration Procedures requiring such review every three years by the Executive Director starting in Section 1 Governance policy 01.01.01, through Section 13 Employee Expectations ending in policy number 01.13.03.00 with no further changes at this time. The motion passed unanimously.**
2. **Directors and Officers Liability Insurance Review** - Ms. McKivitz gave the yearly update on the Director and Officers Liability Insurance. The Director and Officers Liability Insurance is renewed in August each year. **Stephen Williams made a motion, seconded by Joe Hise that the Board of Directors received a yearly update on the Director and Officers Liability Insurance. The motion passed unanimously.**
3. **Coleman Health Services – Health Officers** - Ms. Ward explained that the Board adopted a policy and procedure for appointing health officers beginning in 2020. Coleman has recommended eight individuals for appointments as health officers. The applications have been reviewed and recommends the individuals be appointed as health officers. The individuals are recommended for a two-year term beginning September 1, 2025, and ending June 30, 2027. **Jacquelyn Knight made a motion, seconded by Caitlyn Romshak to appoint Timberly Robinson, Cayla Hanes, Ryan Fluharty, Virginia Lucas, Andrea Dominick, Tracy Burga, Beth Dicks and Kasey Osselborn as health officers for a two-year appointment beginning September 1, 2025, and ending June 30, 2027. The motion passed unanimously.**
(copy attached)

Old Business

There was none.

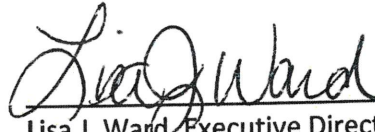
Public Comment

There was none.

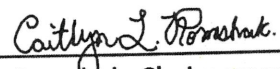
MENTAL HEALTH AND RECOVERY BOARD
BELMONT-HARRISON-MONROE COUNTIES

Minutes of AUGUST 19, 2025

Adjournment - At 6:20 p.m., Richard Schenk made a motion, seconded by Joe Hise, to adjourn the August 19, 2025 meeting. The motion passed unanimously.



Lisa J. Ward, Executive Director



Caitlyn Romshak, Chairperson



Jacquelyn Knight, Vice-Chairperson