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**MENTAL HEALTH AND RECOVERY BOARD  
BELMONT-HARRISON-MONROE COUNTIES**

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Minutes of OCTOBER 21, 2025

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Tuesday, October 21, 2025 – 5:30 p.m.

**Members Present:** John Carr, Joe Hise, Jacquelyn Knight, Lori Mann, Caitlyn Romshak, Richard Schenk, Nicole Weigand, Stephen Williams, Debra Yeater, Jayme Yonak

**Members Absent:** Lisa Carpenter, Naoma Kolkedy, Joe Vavra

**Staff Present:** Lisa Ward, Wendy McKivitz, Patricia Allen, Lisa Jones, Rachel Scott-Roth, Judi Hanse

**Preliminary**

1. Chairperson Caitlyn Romshak called the meeting to order at 5:30 p.m.
2. Oath of Office – Jamie Betts – Belmont County Commissioners – Oath of Office was administered by Board Chairperson Caitlyn Romshak
3. Executive Secretary Judi Hanse called the roll of members. It was noted that a quorum was present.
4. Board Meeting Agenda – October 21, 2025 – **Richard Schenk made a motion, seconded by Jacquelyn Knight to approve the October 21, 2025, Board Meeting Agenda. The motion passed unanimously.** (copy attached)
5. Board Meeting Minutes – September 16, 2025 – **Deb Yeater made a motion, seconded by Richard Schenk to approve the September 16, 2025, Board Meeting Minutes. The motion passed unanimously with Jamie Betts abstaining from the vote.** (copy attached)

**Finance Reports - Chief Financial Officer**

1. **Presentation of Bills (October):** Ms. McKivitz presented the bills for the Board system for October totaling \$767,838.48. She reviewed the vouchers for payment. **Jacquelyn Knight made a motion, seconded by Jayme Yonak, to approve the October bills totaling \$767,838.48. The motion passed unanimously.** (copy attached)
2. **FY2025 Financial Reports**
  - a. **FY2025 and FY2026 Budget vs Actual Reports – Board Revenue and Expenditures, and Cash Balance** – Ms. McKivitz presented the financial reports for FY2025 and FY2026 Board Budget vs Actual Report through September.
  - b. **FY2025 and FY2026 Budget vs Actual Report – Contracts and Services** - Ms. McKivitz presented the financial reports for FY2025 and FY2026 Contracts and Services through September.
  - c. **CY2025 Actual Expenditures – Board Level** - Ms. McKivitz presented the financial report for CY2025 Actual Expenditures – through September. **John Carr made a motion, seconded by Joe Hise to accept the Financial Reports as presented. The motion passed unanimously.**

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---

**Executive Director's Report – Lisa Ward**

**1. General Service and System Updates**

- a. **Belmont County Renewal Levy Updates** – Ms. Ward stated that she has attended 37 locations such as township garages, senior centers and rotary clubs to discuss and promote support for the renewal of the levy. Signs are placed throughout the county for the levy.
- b. **Ohio Legislative Summary update** – Ms. Ward commented that H.B. 309 was introduced in May and a sub bill was introduced earlier this month including the following:
  - Requires that before a county budget commission may reduce the amount or rate of any tax it finds excessive or unnecessary, the taxing authority must be provided with an opportunity to present information at a public hearing.
  - Proposes definitions for “unnecessary” and “excessive” collections.
  - Prohibits a county budget commission from reducing a voted levy for five years after its approval except for renewal levies.
  - Requires annual tax budgets to include an explanation of need when an estimated carryover balance equals or exceeds 100% of expenditures from that fund.

The sub bill was accepted and reported out of the House Ways & Means Committee bill before passed by the House with a vote of 77 – 19.

H.B. 515 ADAMH Board Compositions, Contracts which would remove the current requirement that the governing board of an ADAMH Board reflect, as nearly as possible, the composition of the population of the Board's service district as to race and sex and instead require governing boards to reflect the political party preferences of the service district. The bill also prohibits an ADAMH Board from refusing to contract with a for-profit entity or nonprofit entity, including a faith-based entity, based solely on the entity's for-profit or nonprofit status.

Sub H.B. 58 Recovery Housing Residences – A substitute bill for H.B. 58 Recovery Housing Residences was accepted by the House Community Revitalization Committee during the bill's 3<sup>rd</sup> hearing. Their testimony describes the substitute bill as a “reasonable compromise” that “strikes a fair balance” as a result of several long, interested party meetings. The Department of Behavioral Health's monitoring of recovery housing residences to a state certification program and requires DBH to maintain a comprehensive and consolidated lists of residences. The sub bill requires DBH to permit ADAMH Boards to participate in investigations and establishes a process for seeking injunctions against violators that begins with local prosecuting attorneys. The bill also prohibits kickbacks for referrals to recovery housing residences and establishes an Ohio Recovery Housing Task Force to study and make recommendations for recovery housing on various issues including an ombudsman program, periodic inspections, fraud in billing and distribution based on need.

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---

- c. **CSU/BH Urgent Care Update** – Ms. Ward had some pictures of the site location and commented that the building is moving along well and the opening is still expected to be by March 2026.
- d. **Department of Behavioral Health Adult Mobile Crisis Services** – Ms. Ward explained that the Ohio Department of Behavioral Health is providing Request for Proposals (RFP) for an adult mobile crisis pilot program. The Association encourages ODBH to develop a pilot process with ADAMH Boards leading the pilot efforts and being the eligible applicants for the RFP. The Association also mentioned that the ADAMH Boards have been leading local efforts to develop, implement, fund, and evaluate local mobile crisis responses for decades in communities throughout Ohio. It was also stated that the Association wants to ensure that any model or process put forward by the State includes and empowers ADAMH Boards as local leaders in the continued development, implementation, and funding of mobile crisis responses. Lastly, the Association commented that as local system planners and payors, ADAMH Boards want to work with ODBH to ensure that funding decisions are coordinated, community plan priorities are used to guide decisions about local services, and we are collectively maximizing investments of public funds to meet the needs of individuals and families throughout the state.
- e. **Appcare Region Boards Meeting Update: Regional Advocacy Position** – Ms. Ward informed that the Appcare Region Boards met at our office location last week. It was discussed about the need for a Regional Advocacy Position for the Board area. This person would be a lobbyist with the legislators to advocate for the Board area for any funding that would become available.

**New Business**

1. **Kendall Behavioral Health Services Contract:** Ms. Ward reviewed the contract with the Board Members for Kendall Behavioral Health Services. **Debra Yeater made a motion, seconded by Jacquelyn Knight to approve the contract with Kendall Behavioral Health Services, Inc., to provide behavioral health interventions to participants in the Court Ordered Alternative Program up to \$22,680.00. The motion passed unanimously.**
2. **Cybersecurity and Ransomware Incident Reporting Policy** – Ms. Ward reviewed the Cybersecurity and Ransomware Incident Reporting Policy with the Board. She commented that she has spoken with the Boards attorney and he has informed her that he is working on a template for all Board to use for this policy and will have that available at a later date.
3. **Annual FY2025 Grievance Report** - Ms. Ward informed that the Notification and Review of Reportable Incidents is to assist service providers in recognizing and reporting incidents and events that they are required to report to the Board and other entities. To define the Board activities of reviewing such reports as within the scope of the Board's performance improvement process and to define the Board's responsibilities to report and investigate incidents. She reported that for FY2024 there was 1 Client Grievance which was not regarding any of our contract agencies so it was transferred to the Ohio Department of Behavioral Health.

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**Old Business**

1. **99 North Sugar Street Property** – Ms. Ward commented that the building located at 99 North Sugar Street is still for sale. The realtor has notified her that there will be an “Open House” scheduled for this Sunday, October 26, 2025.

**Public Comment**

There was none.

**Adjournment - At 6:05 p.m., Richard Schenk made a motion, seconded by Lori Mann, to adjourn the October 21, 2025 meeting. The motion passed unanimously.**

  
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Lisa J. Ward, Executive Director

  
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Caitlyn Romshak, Chairperson

  
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Jacquelyn Knight, Vice-Chairperson